



## Henbury, Brentry and Southmead Neighbourhood Partnership Agenda

**Date:** Tuesday, 20 June 2017  
**Time:** 7.00 pm - 9.00 pm  
**Place:** United Reformed Church, Wigton Crescent, Southmead,  
BRISTOL BS10 6DY

**1. Welcome, Introductions and Safety Information**

**2. Apologies for Absence**

**3. Declarations of Interest**

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

**4. Minutes of the previous meeting (Pages 4 - 14) 7.05 pm**

To agree the minutes of the 28<sup>th</sup> March 2017 as a correct record, matters arising and action sheet.

**5. Public Forum**

To consider any public forum statements submitted.

The deadline for the receipt of statements is:  
**12 noon on Monday 19 June 2017.**

**6. Neighbourhood Partnership Business Report (Keith Houghton) (Pages 15 - 44) 7.20 pm**

- Highways: progressing CPNN and Traffic/Transport via BS10 Group & Cllrs

- Brentry Hospital PROW 542 S106 allocation decision
- Parks/Open Spaces:
- H&B S106 allocation for parks improvements
- Taking forward Southmead disabled access project

**7. Southmead Mayoral Visit (Verbal Update) 7.40 pm**

Observations by NP members, Councillors and meeting attendees

**8. Progressing post Neighbourhood Partnership Arrangements in Henbury and Brentry and Southmead (Workshop and shared conversations) 8.10 pm**

Sharing progress in developing post-NP working arrangements in each Ward; identifying next steps, potential joint work and shared learning

**9. Close of Neighbourhood Partnership (Verbal contributions) 8.25 pm**

Drawing Neighbourhood Partnership to a close.

**Contact – The local Neighbourhood Partnership (NP) Coordinator is:**

Keith Houghton

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e-mail : [keith.houghton@bristol.gov.uk](mailto:keith.houghton@bristol.gov.uk)

**The Democratic Services Officer of the meeting is**

Louise deCordova

Telephone : 0117 35 26151

e-mail : [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

## How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

## The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.



**Henbury, Brentry and Southmead Neighbourhood Partnership**  
**7.00 pm, 28 March 2017**

**Present:**

\* De-notes apologies/absent

**Ward Councillors:**

Councillors: Councillor Mark Weston (Chair) – Henbury and Brentry,  
Councillor Helen Godwin - Southmead,  
Councillor Brenda Massey – Southmead,  
Councillor Chris Windows – Henbury and Brentry

**Resident Members:** Joan Bennett (Southmead), Rosemary Carr (H&B), Charles Claxton (H&B), Tanya Cussick (H&B), Jayne Gregory (H&B), Lynne Haynes (H&B), Alex Kittow (SDT – Southmead), Deana Perry (Southmead), Ian Thornley (Southmead)

**Partners:** Paul Bolton-Jones (Avon and Somerset Police)

**Other Attendees:** Janet Smith, , Mike Murch, Alan Piper, Dave Fogg, Sam Masson, Suzanne Gaffney (Community Learning), Angela Higgins (LPW), Noelle Evans, Wendy Hull, Frances Robertson, Alan Aburrow, Serge Chapman

**Officers:** Keith Houghton (Neighbourhood Partnership Co-ordinator), Jeremy Livitt (Democratic Services Officer) + Tracy Edwards-Brown (Neighbourhood Officer)

**1. Welcome, Introductions and Apologies for Absence (agenda item no. 1)**

The Chair welcomed all parties to the meeting.

Apologies for Absence: Anthony Skelding (Brentry), John Butler (Brentry), Pat Newport (Southmead) were noted.

**2. Declarations of Interest (agenda item no. 3)**

No Declarations of Interest were declared.

**3. Public Forum (agenda item no. 4)**

Members noted the following Public Forum Statement:

**Statement Number 1: Frances Robertson – Friends of Badock's Wood: Agenda Item 3 – Business Report Parks Improvements**

Frances Robertson drew attention to her statement and expressed concern at the suggestion that the existing disabled access gate at Northern Gateway, Badock's Wood did not currently provide proper access for disabled people. Cllr Weston confirmed that the information in the NP report wasn't for decision but was an update.

**Resolved – that the Public Forum statement be noted.**

**Action: NP Co-ordinator to take account of concerns in future exploration of scheme with Southmead Disability Navigation Group, Friends of Badocks Wood, Police and BCC Parks.**

#### **4. Minutes of the Previous Meeting - Tuesday 24th January 2017 (agenda item no. 5)**

**Resolved: that the above Minutes be approved as a correct record and signed by the Chair.**

**Action: Democratic Services**

#### **5. Neighbourhood Partnership Business Report (agenda item no. 6)**

The Area Co-ordinator presented the above report and made the following points:

1. Following the decision of Full Council on 21<sup>st</sup> February 2017, the Highways budget had been frozen;
2. NP members needed to consider what arrangements should operate around Traffic & Transport issues and use of any CIL or Section 106 funding and influencing BCC once the Neighbourhood Partnership had been closed down. A public meeting would shortly be taking place to explore confirm the latest situation;
3. The traffic simulation model for the South Gloucestershire Cribbs Patchway New Neighbourhood scheme was being prepared by South Glos and BCC officers. However, further work needed to be carried out to complete the model prior to a discussion at the April 2017 Place Scrutiny Commission;

NP discussed the delivery of various highways schemes previously agreed by the Traffic and Transport Sub-Group (Charlton Road Pedestrian Crossing, Kingsweston/Hallen Crossing, Lyppincourt/Wyck Beck Parking Restrictions, Speeding in Brentry Lane).

The Chair expressed disappointment that the model to address the impacts of traffic from the Sth Glos new neighbourhood had been further delayed. It was agreed that questions needed to be directed about CPNN to all the candidates for Metro Mayor to respond to. In addition, it was agreed that Oliver Coltman should be invited to attend the next BS10 Parks and Planning Meeting at the Henbury Community Centre (6pm to 8pm on Monday 10<sup>th</sup> April 2017) to communicate progress on the scheme, answer questions and help the group and Councillors identify when a public meeting for the wider neighbourhood could usefully be organised.

**Action: BS10 Parks and Planning and NP Co-ordinator to co-ordinate.**

4. The survey of Henbury & Brentry parks had been completed with 130 responses and a Parks Sub-Group would shortly be considering information to bring back S106 spend recommendations to the final meeting in June 2017. Anyone interested should contact the Area Co-ordinator

**Action: Keith Houghton**

5. Southmead Parks access: There was now a newer standard concerning access in parks requiring bigger entrances for mobility vehicles and which was being used to see if improvements to open spaces were possible. However, it was noted that since funds were now frozen, it would require CIL funding. Whilst £7,000 was currently available, a decision was required concerning how to obtain the remaining £2,000 to complete the required amount of £9,000. It was noted that a report would be submitted to the meeting in June 2017.

An NP member pointed out that it was important that decisions should not be made to continue to widen entrances in parks purely for mobility scooters, since these were becoming increasingly wide and could undermine the original principle to maintain entrances to a particular size to ensure motorbikes could not get in;

6. It was proposed to wait concerning a decision about Section 106 expenditure for Henbury Library until the Summer period and upcoming proposals on the future of libraries as a result of the recent BCC budget decisions;
7. It was noted that, following interviews in February 2017 involving Pat Newport, the Area Co-ordinator, Young People and Bristol Property Services, the Southmead Ranch Community Asset Transfer (CAT) was now able to proceed.

It was agreed that the service agreement of the final CAT needed to clarify whether or not the facility would be free for the use of young people in Southmead **Action: Keith Houghton;**

8. It was noted that the proposed installation of Southmead Notice Boards would involve installation of 6 Notice Boards;
9. Details of Section 106 expenditure and CIL funding were noted;
10. It was agreed that the final meeting of the NP should take place at **7pm on Tuesday 20<sup>th</sup> June 2017 at a venue in Southmead (venue to be confirmed) Action: Keith Houghton**

**Resolved by the Neighbourhood Partnership (unanimously) – that**

1. **the balance of £5,000 Transformers Fund is noted and the following Transformers applications are approved, together with noting the principal benefits to Equalities Groups and groups with protected characteristics set out in Paragraph 1.5 of the report:**

**Bristol Noise (Bristol Noise Southmead) - £600**

**Brentry and Henbury Children's Centre (Valuing Young Parents Project – Brentry, Henbury and Badocks Wood) - £1,550**

**Fast Friends (Fast Friends Activities Programme) - £1,050**

**169 Scouts (Replacement of 2 Patrol Tents) - £1,800**

2. **the following projects are not approved for funding:**

**Civil Security Solutions CIC (Investing In Your Community Campaign – Training Young People in Security Industry) £2,250**

**Brentry School (Media Bus – Please Stop Here!) £3,000**

**Unique Voice (North Side Factory Summer Holiday Provision) £2,372.50**

**SDT Youth Centre (Mountain Bike Project) - £1,520**

3. **That the Councillors and interested NP residents set up a Traffic and Transport Sub-Group in partnership with the BS10 Parks and Planning Group in May 2017 and explore the timings of any Public meetings;**

4. That it is noted that the recommendations from the Henbury & Brentry Parks Group will be brought to a final NP event in June 2017 for decision by the NP Councillors;
5. and that a report about Southmead Parks Access is brought to the June NP event with a set of recommendations for funding following the consultation during April/May;
6. the Neighbourhood Committee approves (unanimously) the allocation of £2,179 of CIL to support Southmead noticeboard installation
7. That the NP expresses its support for the Southmead Ranch Community Asset Transfer proposal;
8. the latest Section 106 contributions be noted, in addition to the latest statement on the Community Infrastructure Levy;
9. the legal information is noted with regard to the Public Sector Equality Duty.

**Action (all decisions): Keith Houghton**

## **6. Southmead Housing Needs Study (agenda item no. 7)**

### **Southmead Housing Needs Study**

The NP stated that they believed it was a good idea to support this Study. Members thanked United Communities Housing for their support in this project.

**Resolved (unanimously) – that the NP notes and supports the Southmead Housing Needs Study.**

**Action: Not Applicable**

## **7. Neighbourhood Partnership Plan Update Report (agenda item no. 8)**

### **Henbury, Brentry and Southmead NP Plan Update Report**

The Area Co-ordinator made the following points concerning future arrangements for the NP:

1. the last meeting will take place in June 2017;
2. different options needed to be explored to support community led structures and solutions;
3. discussion was required of the offer of Neighbourhood patches with a proposal of £200 per Councillor;
4. The offer was for communities themselves to run any successor bodies. No staffing would be provided by Bristol City Council in respect of the grant application process;
5. By the end of April 2017, the type of asks from communities which could be provided over the succeeding 18 months would become clear;
6. Some staffing might be possible to advertise events and to send information to distribute;
7. Discussion about this issue will also take place at the Henbury and Brentry Community Council on 20th April 2017 and at the Southmead Community Council on Saturday 6th May 2017;
8. The role of other services such as the Police needed to be considered. A Police Crime Commissioner Public meeting was scheduled for Monday 20th March 2017 at the Greenway Centre;

The Chair made the following points:

9. Under the proposed arrangements, well being was divided by parity per ward. Each Councillor would receive £200 to work with community groups, with total funding per ward of £2,500 (£1,250 per Councillor);

10. An arrangement of top-ups would operate for lower super output areas. If an area within a ward was in the bottom 10% most deprived in the city, it would receive £4,000 per top up. It was noted that this applied to 2 areas in Southmead.

The Area Co-ordinator also made the following points:

11. The Bristol Impact Fund had brought together £3.29 Million across Bristol for the next 4 years. Whilst some organisations such as the Henbury and Brentry Community Centre had been successful, others such as the Southmead Community Centre and Southmead Development Trust had not been so successful. It was noted that whilst the Grants and Investment Team administered the process, a number of Independent people did sit on the Panel that made decisions.

An NP member questioned the process since it did not seem to have addressed the issues raised in the residents' plan and impacted on Value for Money. It would be more appropriate to remove all funding rather than face a situation where an outside organisation dictated to Southmead how much funding they should obtain.

**Action: The Chair to write to Gemma Dando to express the NP's concern about the arbitrary nature of the arrangements for the Bristol Impact Fund process, to provide a breakdown of expenditure in the north of the city and also to explain why the Neighbourhood Plans and Community Plans did not appear to have been taken into account.**

The NP agreed that lessons needed to be learnt from the way this process has been carried out. Councillor Helen Godwin confirmed that she had written to Wendy Stephenson (VOSCUR) to establish what lessons had been learnt from the process and, in particular, why so much funding appeared to have been granted to Inner City areas.

The Area Co-ordinator stated that the Bristol Youth Services had been re-commissioned, details of which had been placed on the Bristol City Council website. It was noted that it was unclear by how much these services would be cut (whether by half to £320,000 or by two thirds).

**Action: Councillor Helen Godwin to investigate this**

Members noted that the final Henbury and Brentry Forum would take place at 24th May 2017 and the final Southmead Forum would take place on 20th June 2017.

**Resolved – that**

1. the closure be noted of the NP Programme from June 2017 as a consequence of the budget decisions taken at 21st February 2017 Full Council meeting and the Bristol City Council "Offer and Ask" to create community-led post-NP arrangements;
2. the holding be noted of 20th March 2017 event with the Police and Crime Commissioner and the Greenway Centre formally thanked for allowing free use of their Hall to support this event;
3. the VCS funding decisions be noted flowing from the approval of the Bristol Impact Fund recommendations at 7th March 2017 Cabinet meeting and their impact on H & B and S-based projects and organisations;
4. the re-commissioning be noted of Youth Services and the consultation opportunity which is open to 27th April 2017 and the NP decides if and how it wants to feed in any collective or individual opinions;
5. the NP notes NP events fixed until the end of June 2017.



**Action : Keith Houghton**

**8. Post-Neighbourhood Partnership Transition Workshop (agenda item no. 9)**

**Post-NP Transition Workshop**

A Transition Workshop took place splitting into two groups involving representatives of the Henbury and Brentry area, as well as the Southmead area. These groups further discussed how the detailed future arrangements within their respective areas should operate.

**Resolved – details of the discussions from each of these groups are collated and used in the future during this process as appropriate.**

**Action: Keith Houghton**

**9. Date of Next Meeting (agenda item no. )**

**Resolved – that the next meeting of the Henbury Brentry and Southmead Neighbourhood Partnership be held at 7pm on Tuesday 20th June 2017 in Southmead (Venue to Be Determined).**

**Action: Keith Houghton**

Meeting ended at 8.55pm

**CHAIR** \_\_\_\_\_





## Action Sheet – Henbury, Brentry and Southmead NP – 28<sup>th</sup> March 2017 Meeting

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
4	Statement Number 1: Frances Robertson – Friends of Badock's Wood: Agenda Item 3 – Business Report Parks Improvements	Action: NP Co-ordinator to take account of concerns in future exploration of scheme with Southmead Disability Navigation Group, Friends of Badocks Wood, Police and BCC Parks.	Keith Houghton	See report in Item 6 – taking forward Southmead Parks Access project – this will be supported by NM staff as a project related to engagement over coming months
6	Neighbourhood Partnership Business Report	it was agreed that Oliver Coltman should be invited to attend the next BS10 Parks and Planning Meeting at the Henbury Community Centre (6pm to 8pm on Monday 10th April 2017) to communicate progress on the scheme, answer questions and help the group and Councillors identify when a public meeting for the wider neighbourhood could usefully be organised.	Keith Houghton & BS10	This was arranged but work on the Model won't be completed until Sept 2017; BS10 group has agreed to liaise with Oliver Coltman and invite him at a point when he's got something to demonstrate to them and to can then explore a public event.
6	NP Business Report	Transformers bids approved	Keith Houghton	All successful applicants have been funded and unsuccessful applicants contacted with feedback
6	NP Business Report	That it is noted that the recommendations from the Henbury & Brentry Parks Group will be brought to a final NP event in June 2017 for decision by the NP Councillors	Keith Houghton	Completed. Recommendations are in Item 6, Business Report
8	Henbury, Brentry and Southmead NP Plan Update	The Chair to write to Gemma Dando to express the NP's concern about the arbitrary nature of the arrangements for the Bristol Impact Fund process, to	Mark Weston	Verbal Update at the meeting

<b>Minutes No.</b>	<b>Title of Report/ Description</b>	<b>Action and Deadline</b>	<b>Responsible officer</b>	<b>Action taken and date completed</b>
		provide a breakdown of expenditure in the north of the city and also to explain why the Neighbourhood Plans and Community Plans did not appear to have been taken into account.		
8	Henbury, Brentry and Southmead NP Plan Update	Action: Bristol Youth Links Services - Councillor Helen Godwin to investigate how much these services would be cut (whether by half to £320,000 in the North or by two thirds).	Helen Godwin	Verbal Update at the meeting
9	Post-NP Transition Workshop	details of the discussions from each of these groups are collated and used in the future during this process as appropriate	Keith Houghton	Both sets of discussion notes have been presented and used at Henbury & Brentry Community Council and H&B Forum meetings; and Southmead Forum and Team Southmead planning events (x2)

## **Henbury, Brentry and Southmead Transition Workshop**

**Tuesday 28<sup>th</sup> March 2017**

**The following proposal for future arrangements was put forward by Councillor Mark Weston who chaired the discussion:**

- (1) The existing arrangements of Neighbourhood Partnership, Neighbourhood Forum and Community Council to be replaced with a beefed up Community Council
- (2) The Well Being Panel, together with closer involvement with BS10 Group for both Planning and Parks issues) continues to recommend spending (CIL and Section 106) to be approved by Community Council and the 2 Henbury Councillors
- (3) Greater effort is needed to get local residents from Henbury and Brentry on the BS10 Group
- (4) Council support is required – someone to communicate about local groups and advertise during the funding round (for example, Life Cycle operating in Southmead to give guidance to young people about safety and maintenance of cycles – for Henbury and Brentry to use as required). Also, someone is required to respond to any request to attend a particular meeting. This could be the same officer. Other organisations to be invited as required
- (5) Better advertising for events is needed ie posters in shop windows/Doctors Surgeries about a month before each event. Other methods of communication included officers putting on BCC website but also a format that can be used as a poster. The existing 4 locations for noticeboards (Station Road, Charlton Road, 2 on Crow Lane) may need to be increased. Also, advertising for different areas should take place ie Southmead, Horfield, Westbury-on-Trym and Henleaze.
- (6) Joint Conferences with some areas are needed, perhaps as part of a once a year “North of the City” event with areas such as Southmead and Lawrence Weston
- (7) The Police representative indicated that they could commit to attending a future Community Council operating under these proposed arrangements
- (8) Financial decisions to continue to be made locally with Council support
- (9) There was a discussion about how to spend the proposed £400 (£200 per Councillor) that the Henbury and Brentry Councillors would have under this proposal. It was noted that 90% of expenditure was room hire. Detailed arrangements as to how any arrangement might operate could be discussed in future

## Notes from Southmead Group 28<sup>th</sup> March 2017

### a. Southmead Aims

- Three main groups: Southmead Steering Group; Fourteen Local Reference Group; Southmead Community Plan Action Group
- Plus other groups

Come together to form a 'team Southmead'-type structure

On 6<sup>th</sup> May – hold the first conversation about this. Identify what BCC support Southmead wants and taking forward the Community Plan

Aims:

- Engage more residents
- Deliver the Community Plan
- Maintain Forums in for of 'team Southmead'-branded events (quarterly minimum)
- Discuss Southmead priorities/issues

Decisions?: Councillors to have financial sign off

### b. Wider Partnership work

- Traffic & Transport – BS10 Group, across boundaries
- Youth Work/services
- Open – set up issue by issue:
  - Housing
  - Social Prescribing
- Lockleaze Neighbourhood Trust, Avonmouth Community Centre, Ambition Lawrence Weston : maintain consistent exchange of information – a 'North Partnership'
- Link to Police; Fire Service; CCG (Clinical Commissioning Group)

### c. Support looked for

- Facilitator/Community Plan Co-ordinator
- 'NP Co-ordinator figure' – BCC staff support
- Increased link with Councillors
- Office input/presence at meetings
- Channels of communication
- Training and information re: grants
- Council services in Southmead
- CIL to support Community Plan priorities



**Henbury, Brentry & Southmead Neighbourhood Partnership  
Tuesday 20th June 2017**

**Report of:** Keith Houghton, Neighbourhood Partnership Co-ordinator.  
**Title:** Henbury, Brentry & Southmead NP Business Activities Report  
**Contact Telephone Number:** 0117 922 2135

**Recommendations:**

1. The NP to approve the recommendation that the Councillors and BS10 Group take forward the traffic/Transport, CPNN and influencing of CIL/S106 in post-NP arrangements **(Item 1.1)**
2. That the Councillors approve the recommendation to allocate £42,618.45 of S106 to support delivery of Public Right of Way improvements to pathway BCC/542 **(Item 1.2 and appendix 1)**
3. That the Councillors approve the recommendation from the Henbury & Brentry Parks Prioritisation Group to allocate £17,672.48 Parks S106 to the 5 priority improvements drawn from the Parks Improvement Survey **(Item 2.1 & appendix 2)**
4. That the NP notes the intended work set out to take forward the Southmead Parks Access improvement project **(Item 2.2)**
5. The NP to note the latest S106 contributions and the latest statement on Community Infrastructure Levy (CIL), **(Items 3.1 & 3.2)**
6. To note the legal information in **Item 4**: due regard to Public Sector Equality Duty **(item 4)**

## Item 1: Highways Schemes & Traffic & Transport

### 1.1 Traffic impact of CPNN development on North Bristol transport network:

At its meeting on 28<sup>th</sup> March the NP agreed that

the Councillors and interested NP residents set up a Traffic and Transport Sub-Group in partnership with the BS10 Parks and Planning Group in May 2017 and explore the timings of any Public meetings;

- a. The NP Co-ordinator and the Chair of BS10 Parks and Planning have liaised with Oliver Coltman, City Transport Programme Manager, to explore him attending a BS10 meeting to update on progress.
- b. Following conversations between Mike Murch and Oliver Coltman it's been agreed that Oliver will meet with BS10 Group when the traffic modelling being developed with South Gloucestershire is completed and ready for public airing. It's likely that this will be in **September 2017**.

**Recommendation: That the Councillors and BS10 Group take forward Henbury, Brentry and Southmead Traffic/highways priority work and liaison/influencing with Bristol City Council and potential influencing of the use of CIL/S106 in the post-NP arrangements being developed locally and city-wide**

### 1.2 Request to allocate £42,618.45 Section 106 to improve Public Right of Way BCC/542

- a. The NP has a devolved budget of £42,618 arising from the development of the Brentry Hospital site allocated to:

The cost of improving facilities for pedestrians and cyclists on Public Right of Way BCC/542 including surface treatment and lighting

- b. Mary Knight, the BCC Public Right of Way Officer, is requesting the release of this funding as a formal approval of her proposal to deliver upgrades to this PROW within the timeframe required by the S106 agreement, 17<sup>th</sup> November 2020  
**See Appendix 1**

- c. Equalities Impact: the officer's assessment makes the following observations of any likely impacts on equalities groups:



the improvements will be designed to maximise access for all on this constrained site observing equalities guidance. The improvements have to be designed within the current path boundaries, if opportunities arose to widen the public footpath they would be investigated. The new tarmac surface will be an improvement on the current situation and nothing designed as part of this scheme will adversely affect the accessibility to the current path users. It is hoped that with the improvements more users may use the route.

d. Mary Knight is seeing advice from the NP about any specific local body which she should liaise with to share development ideas, develop any consultation plans within the neighbourhood's post NP arrangements.

**Recommendation: That the NP Councillors approve the allocation of this S106 funding, £42,618.45 to improve Public Right of Way BCC/542 and that the NP recommends any local resident body which might act as an advisory/consultation route for the officer to link into during the development of this scheme.**

## **20 Parks improvements**

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20.1 Henbury & Brentry Parks improvements

a. At the 28<sup>th</sup> March NP meeting it was agreed that recommendations from the Henbury & Brentry Parks Group will be brought to this final NP event in June 2017 for decision by the NP Councillors on the allocation of Section 106 monies available to the Partnership of **£71, 672.48**.

b. Two meetings of a Henbury and Brentry Parks Prioritisation Group have met on 3<sup>rd</sup> and 25<sup>th</sup> May to consider the information on preferred development ideas which have been put forward in the online and paper survey conducted between February and March 2017.

c. 130 responses were received. The main parks/open spaces prioritised for improvements were:

1. Crow Lane Open Space
2. Okebourne Open Space
3. Barnards Park

d. Respondents indicated their preferred types of improvements for each of these sites (**See Appendix 2**)

Crow Lane Open Space: Play equipment; seating; equipment for older children; bins; sports facilities & game playing; Specific proposals for the Bowling Green: Outdoor Gym; Garden; 5-a-side pitch

Okebourne Open Space: Play equipment; paths; seating; sports facilities & game playing; equipment for older children

Specific proposals previously made: develop fitness circuit; better disabled access for play and paths

Barnards Park: more seating; equipment for older children/teenagers; growing fruit/vegetables; wildflower planting;

e. Refining a 'long list': from the preferred locations and types of improvements indicated in the survey the Parks Prioritisation Group asked the NP Co-ordinator, Neighbourhood Officer and BCC Parks to consider and respond with potential costings and delivery options to the following improvements:

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### **Crow Lane Open Space**

Equipment/improvement sought: Benches; • Conventional bench in older persons play area; • Outside skate park • Outside Aldi – Crow Lane end

Play equipment: another baby and ordinary swing equipment in play area

Bowling Green: a. Outdoor Gym b. five-a-side pitch c. fitness track d. bins – 2 bins at site

### **Okebourne Open Space**

a. Play: What's recommendation from play/Parks on installation of additional equipment? What would you recommend?

b. - Aspiration for trim Trail – how much would a full trail around perimeter of Park cost?

- c. cost of a trim trail path round the forest – which connects to the slatted bog pathway
- d. more seating at point of path junction and near the play area, with bin?
- e. five a side posts - replacement
- f. Improved disabled access into Okebourne from Knole Lane – what would be cost and recommended method?

### **Barnard's Park**

- a. Wildflower area: cost to re-seed and put a second one in? b. install a third one in form of a maze?
- c. two or three carved benches – lower part of Barnards d. plant two or three fruit trees – semi-mature fruit trees
- e. install two bins

### f. Response from Parks and Recommendations to the Neighbourhood Councillors:

1. Parks emphasised in their response a number of limitations on the sort of upgrades they could support, in particular that they had limited capacity left within their service to extend maintenance to new bins and benches.
2. In response to Park's concerns about maintenance costs the Prioritisation Group pointed out that the funding available is Section 106, from which 1/3 has already been set aside for maintenance costs.
3. Cllr Weston queried to high level of some of the costs for equipment which Park's had sketched out. He has since contacted Gemma Dando, the deputy Service Director for Neighbourhoods, to query why Park's costs are so high. She has responded as follows:

'Mark – would you be happy for us to use your neighbourhood as a test for doing things differently? We do have an internal team so any permanent change needs to be thought through in more detail, but given the difference in price that you describe it is certainly something that we need to investigate.'

4. This opens to way for the Parks Prioritisation Group to take forward an exploration of alternative suppliers and

costings for the 'short list' they arrived at. There is also the option of looking at raising **external funding** to add to the S106 £71,672 which is available to support these upgrades. This has been achieved successfully in St George; Avonmouth and Headley Park in other areas of the city.

5. The Prioritisation Group agreed to recommend the following potential upgrades to be explored further as potential improvements which the available S106 funding should be applied to and to explore a. cheaper sources of supply and b. sources of additional external funding with BCC Parks to derive the most possible benefit from the S106 available:

<b>Priority</b>	<b>Priority or project</b>	<b>Site(s)</b>
1	Bins and benches	Within identified priority sites
2	MUGA (multi-use games area)	Crow Lane
3	OR Outdoor Gym	Crow Lane
4	Trim trail	Okebourne
5	additional wildflower planting and carved bench	Barnards Park

**g. Recommendations:**

**a. That the Neighbourhood Councillors approve the allocation of the £71, 672.48 Section 106 from Henbury/Brentry-generated agreements for improving Parks/Open Spaces to deliver from the prioritised options and in the sites recommended by the Priorisation Group below:**

Priority	Priority or project	Site(s)
1	Bins and benches	Within identified priority sites
2	MUGA (multi-use games area)	Crow Lane
3	OR Outdoor Gym	Crow Lane
4	Trim trail	Okebourne
5	additional wildflower planting and carved bench	Barnards Park

**b. that the Parks Priorisation Group is asked to continue working with BCC Parks, with some support from the Neighbourhood Management service, to explore alternative sources of equipment which is less expensive, ways of providing additional seating and bins which can be sustained by Parks and to identify additional external funding which could be brought forward to supplement the S106 funding**

#### **h. Equalities Impact information**

1. The Parks Improvement Survey gathered opinions from a cross-section of the population – some of it closely in line with 2011 census and Office of National Statistics data, some of it not.

The main areas where the responses received and recorded matched census data were:

Ages:

<b>What is your age group?</b>			
<b>Answer Options</b>	<b>Response Percent</b>	<b>Response Count</b>	<b>Henbury Brentry census</b>
15 or under	17.1%	13	19.9%

16 - 24	7.9%	6	10.2%
25 - 49	39.5%	30	41.3%
50 - 64	10.5%	8	10.8%
65 - 74	17.1%	13	17.8%
75 and over	5.3%	4	
prefer not to say	2.6%	2	
<b>answered question</b>		<b>76</b>	
<b>skipped question</b>		<b>54</b>	

A higher proportion of over 65 people responded compared to their presence in the population

Ethnicity:

How would you describe your ethnic origin? (Please tick)			
Answer Options	Response Percent	Response Count	Henbury Brentry census
<input checked="" type="checkbox"/> White British	78.7%	59	83%
<input type="checkbox"/> Other white background	2.7%	2	4.9%
<input type="checkbox"/> Asian/Asian British	0.0%	0	11.4%
<input type="checkbox"/> Black/African/Caribbean/Black British	10.7%	8	
<input type="checkbox"/> prefer not to say	8.0%	6	
<input type="checkbox"/> Other ethnic group (please use the space below if you want to give us more )		0	
<b>answered question</b>		<b>75</b>	
<b>skipped question</b>		<b>55</b>	

Responses from BME populations matched reasonably closely their presence in the population

The main areas where the responses received were not a close match to the census data were:

Disability:

**Do you consider yourself to be a disabled person?**

Answer Options	Response Percent	Response Count	Henbury Brentry census
Yes	7.2%	5	21.2%*
No	47.8%	33	
prefer not to say	44.9%	31	
<b>answered question</b>		<b>69</b>	
<b>skipped question</b>		<b>61</b>	

While there is no clear correlation between the survey question and the census characterisation of 'People whose day-to-day activities are limited a lot' & 'People whose day-to-day activities are limited a little' it's reasonably clear that the survey did not hear from a representative sample of disabled people

Sex:

What is your gender?			
Answer Options	Response Percent	Response Count	Henbury Brentry census
Female	77.3%	58	52.9%
Male	20.0%	15	47.1%
Prefer not to say	2.7%	2	
<b>answered question</b>		<b>75</b>	
<b>skipped question</b>		<b>55</b>	

Male respondents were under-represented as a whole.

**Both disabled and male members of the Ward population will need to be reached in subsequent consultation work to develop the recommended options.**

## 2.2 Taking forward Southmead Parks Access work

a. At the last NP meeting on 28<sup>th</sup> March the Public Forum statement raised concerns about the exploration taking place to open Doncaster Road Park and the Doncaster Road entrance to Badocks Wood to improve disabled and other access

in line with recommendations made by the Bristol Physical Access Chain and with the aspirations of the Disability Navigation Group report commissioned by the Southmead Fourteen Fund.

b. The working group which has been exploring these options has not met in the time since, in part due to the disruption caused by elections and also because of the changing roles of Neighbourhood officers as the NP programme is closed and neighbourhood working is reshaped.

c. A major issue which has to be addressed if these aspirations are to win the support of groups like Friends of Badocks Wood and residents living round Doncaster Road Park is the risk of motorbike users misusing easier access to drive their bikes into these public spaces. The option to re-instate temporary physical restriction has already been built into the design of new entrances at the request of the working group.

d. At the 26<sup>th</sup> May meeting with the Mayor a further option to address this risk was mooted: that we should engage the people who use motorbikes to explore their reasons for accessing Badocks Wood and involve them in discussing the issues of fair access so they could potentially contribute to a solution to the dilemma.

e. The Neighbourhood Management team is able to continue to put some time into supporting the Parks Access working group to move this matter towards a conclusion and will set up new activities for the group and with the Southmead Youth Centre manager, James Creed, to expand the participants in this conversation.

f. It's envisaged that a final conclusion about the feasibility of this access improvement will emerge in the Autumn of 2017 and, if it looks a possibility to be delivered in practice, that a request for S106 and CIL funding will be put forward to the new decision-making arrangements for S106 and CIL.



### Item 3: Latest Devolved Section106 Contributions and Community Infrastructure Levy contributions

3.1. Section 106: The table below sets out the actual S106 funds which remain unallocated. **Please note that a consultation will be held over the summer period on proposals to create a new decision-making process to replace the Neighbourhood Partnership system to use Section 106 and Community Infrastructure Levy (CIL) contributions to address local development needs and aspirations.**

<b>Henbury &amp; Southmead Neighbourhood Partnership</b>
<b>Devolved Section 106 monies held as at 31st January 2017</b>

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
<b>PARKS</b>					
Q7/01415 - 46 Fonthill Road, Southmead / ZCD...616	The provision of improvements to Parks and Open Spaces within one mile of 46 Fonthill Road	£16,482.17	No Limit	11/10/2012: £9,163.68 of this contribution to be applied to Doncaster Road Childrens Play Facilities and drawn down as the scheme progresses	
				12/03/2013: £200 allocated to add to the Clean and Green money already put towards the repair	<b>£7,118.49</b>

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				of the S Bench in Southmead	
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...834	The provision of improvements to Parks and Open Spaces within one mile of the former Severn Way Filling Station	£20,475.78	No Limit	11/10/2012: £14,251.90 of this contribution to be applied to Okebourne Open Space improvements and drawn down as the scheme progresses	
Page 26				04/12/2012: £1,900 to install two litter bins on Barnards Park using available Section 106	
				24/09/2013: £2400 (from the Section 106 money) to be allocated to fund additional work on the Okebourne Road Open Space Play Area.	<b>£3,823.88</b>
<b>11/00555 / 235 to 241 Charlton</b>	The provision of improvements to	<b>£10,387.90</b>	<b>No Limit</b>		<b>£10,387.90</b>

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
Road, Brentry / ...SC32	Parks and Open Spaces within one mile of 235 Charlton Road				
12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC40	The provision of improvements to Parks and Open Spaces within one mile of Brentry Hospital	£57,460.7	12/09/2021		£57,460.70
<b>Sub-Total</b>					<b>£78,790.97</b>
<b>TRANSPORT</b>					
09/02748 / 115 - 017 Station Road, Henbury, / ZCD...877	The provision and/or improvement and/or maintenance of the following: a) supporting the orbital bus route which passes through the local area b) pedestrian and cycle provisions in the local area c) bus stop infrastructure upgrade.	£11,494.35 *	No Limit	12/03/2012: allocate funding of £3,417.63 to install High Friction surfacing to the Aldi crossing	£8,076.72
06/05013 / Former Severn Way Filling Station, Wyck Beck Road,	The provision of traffic management and/or highways measures in the	£ 31,126.56*	No Limit	24/05/2011: £20,000 allocated to Charlton Lane / Swanmoor Cres	<b>£15,350.92*</b> <b>Note: due to underspend on Charlton</b>

<b>Permission / Site / S106 Code</b>	<b>Purpose of Contribution</b>	<b>Total devolved contribution value</b>	<b>Date to be Spent / Committed by</b>	<b>Agreed spend by Neighbourhood Committee</b>	<b>Notes - £ remaining</b>
Henbury / ZCD...835	vicinity of the former Severn Way Filling Station			mini roundabout, and £10,000 allocated to Knole Lane pedestrian refuge. Funding forms to be completed once scheme implementation becomes imminent.	<b>Lane/Swanmoor/Brentry Lane scheme</b>
<b>12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC21</b> 828	The cost of improving facilities for pedestrians and cyclists on Public Right of Way BCC/542 including surface treatment and lighting	<b>£42,618.45</b>	<b>17 Nov 20</b>		<b>£42,618.45</b>
<b>12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC22</b>	The cost of works to upgrade the footway on the northern side of Brentry Lane	<b>£15,981.92</b>	<b>17 Nov 20</b>		<b>£15,981.92</b>
<b>Sub-Total</b>					<b>£82,028.01</b>
<b>OTHER</b>					
<b>12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC42</b>	<b>The cost of improvements to the local Library (Henbury Library)</b>	<b>£19,683.81</b>	<b>12/09/2021</b>		<b>£19,683.81</b>
<b>Total</b>					<b>£180,502.79</b>

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
		*includes interest added on			

### 3.2. Community Infrastructure Levy (CIL)

The NP should note there are no new CIL contributions since 24<sup>th</sup> January 2017

## HENBURY & SOUTHMEAD NEIGHBOURHOOD PARTNERSHIP

### CIL monies held - 31 January 2017

Page 29  
 Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

- a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
28/08/13	12/05146	515 Southmead Road, Southmead	£997.50
13/06/14	13/02000	Land to rear of 237b Charlton Road, Brentry (1)	£1,479.00
05/09/14	13/05086	2 Chakeshill Drive, Brentry	£539.60
13/10/14	13/02000	Land to rear of 237b Charlton Road, Brentry (2)	£1,479.00
14/04/15	13/02000	Land to rear of 237b Charlton Road, Brentry (3)	£2,218.50

<b>Date Received</b>	<b>Application</b>	<b>Site Address</b>	<b>Amount</b>
22/09/15	14/03086	Former Bourne End PH, Okebourne Road, Brentry	£3,356.62
03/11/15	13/02000	Land to rear of 237b Charlton Road, Brentry (4)	£2,218.50
26/11/15	14/06105	81 Wigton Crescent, Southmead	£1,182.12
22/02/16	13/00292	115 Chakeshill Drive, Brentry	£1,012.50
05/05/16	14/01312	98 Brentry Lane, Brentry	£785.59
17/06/16	14/05109	6 Wyck Beck Road, Henbury	£349.15
13/10/16	15/00633	231 Henbury Road, Henbury	£857.25
10/11/16	16/00678	2B Chakeshill Drive, Brentry	£532.10
		<b>Total</b>	<b>£17,007.43</b>
	<b>Less</b>	<b>£5,000 allocated to Henbury Centre equipment</b>	
	<b>Less</b>	<b>£2,179 allocated to Southmead notice boards</b>	
		<b>Total currently available to spend</b>	<b>£9,828.43</b>

#### Item 4: Legal Information

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

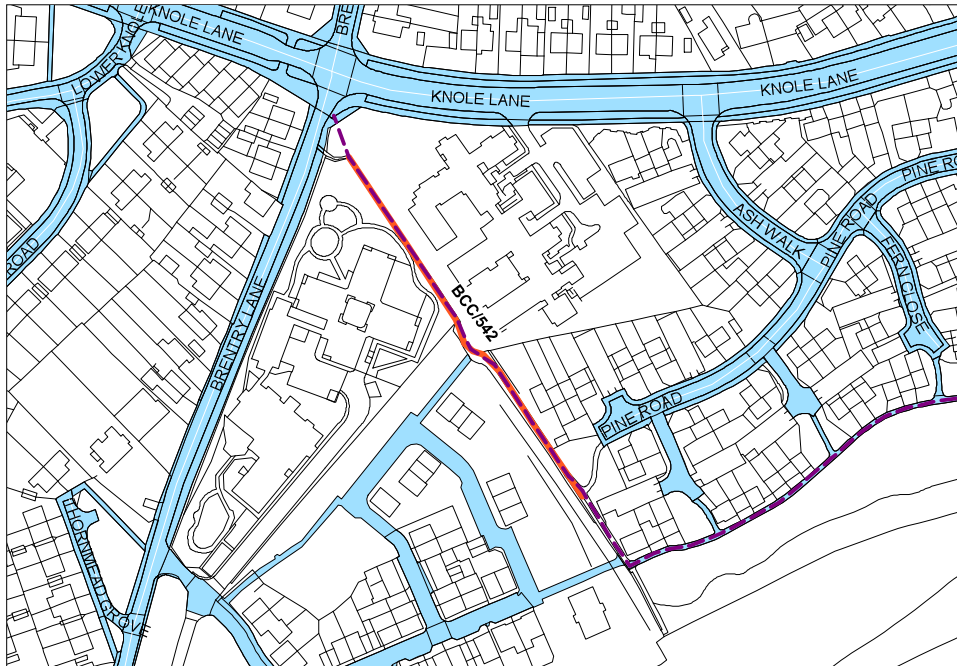




**Application to Henbury, Brentry and Southmead Neighbourhood Partnership for the release of S106 monies: Brentry Hospital, Brentry Lane, Brentry, Planning application 12/01932**

In association with the above planning approval Section 106 monies have been allocated to be spent on “the cost of improving facilities for pedestrians and cyclists on public right of way BCC/542 including surface treatment and lighting”.

The plan below shows the extent of the public footpath which is 430 metres long. BCC/542 is highlighted in red.



The amount held is currently £42,618.45. The release of monies will enable the proposed improvement to be designed and implemented within the period set out in the S106 agreement which is 17 November 2020.

The first steps will be to write the design brief for engineering practise, undertake the initial collection of information and commission a topographical survey. This should be completed within 4 months from the release of the monies.

Following this survey, the improvements will be designed to maximise access for all on this constrained site observing equalities guidance. The improvements have to be designed within the current path boundaries, if opportunities arose to widen the public footpath they would be investigated. The new tarmac surface will be an improvement on the current situation and nothing designed as part of this scheme will adversely affect the accessibility to the current path users. It is hoped that with the improvements more users may use the route.

The connection onto Brentry Lane is planned to be improved as part of the approved planning application 14/02757/F Humphry Repton House, Brentry. The design is included in that planning application and will be delivered separately to this scheme. This covers the first 13 metres from the road to the Humphrey Repton site boundary and is shown uncoloured on the plan above.

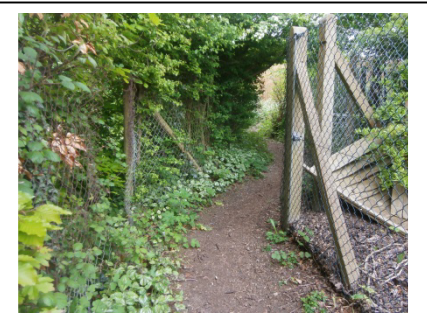
Consultation procedures for schemes via the neighbourhood partnership are currently uncertain. When this has been established, progress on the scheme and its design will be reported back to that group.

It is anticipated that by starting the process now the improvement will be completed within the timescale.

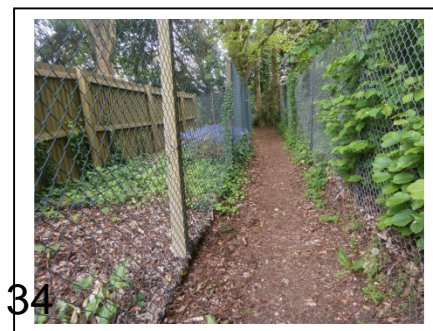
Mary Knight, Public Rights of Way Officer

**Pine Road to Brentry Lane**

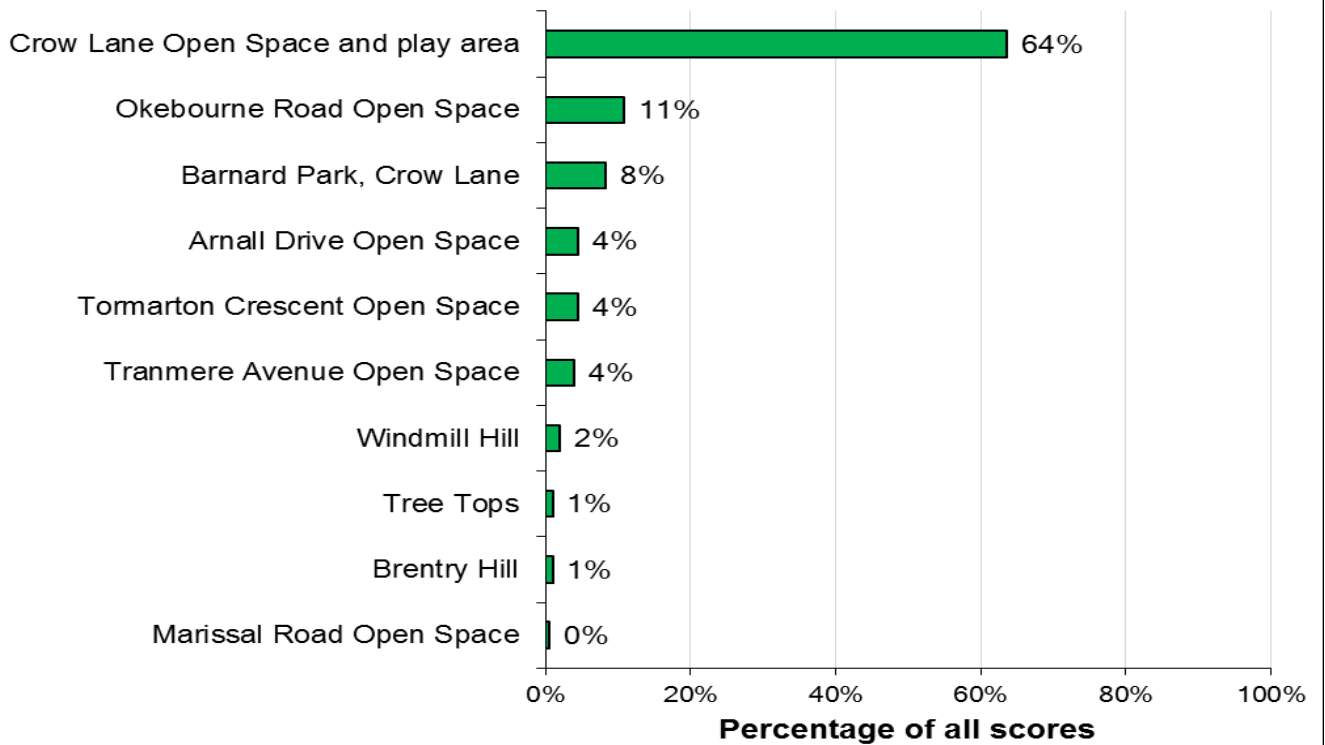
Looking towards Pine Road



Looking towards Brentry Lane

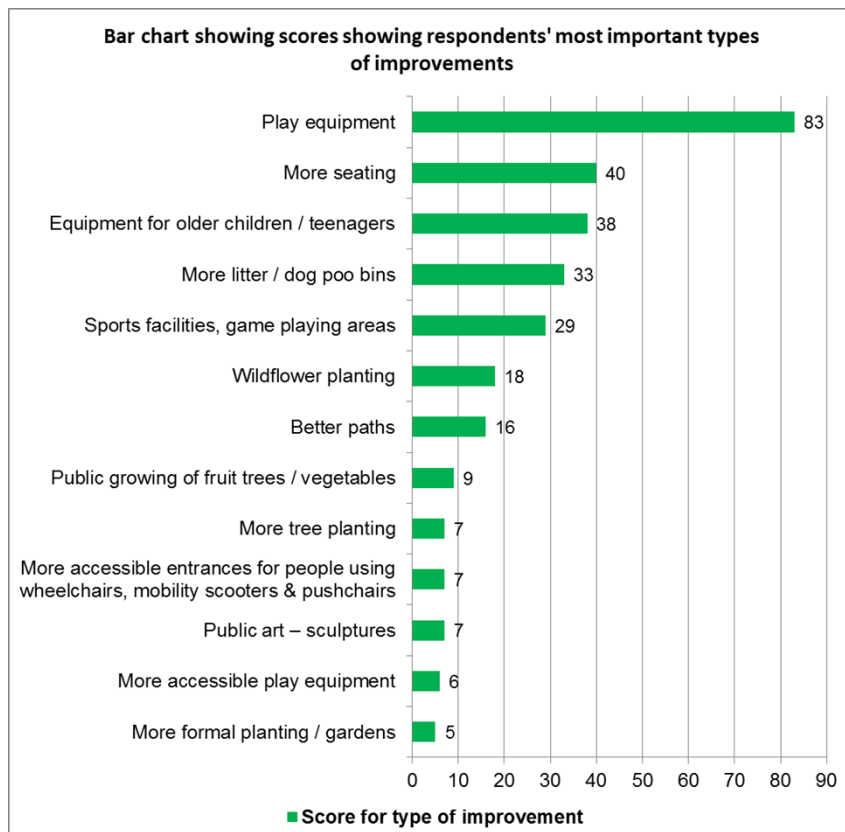


**Bar chart showing which parks and open spaces respondents have chosen to be the highest priority for future improvements**

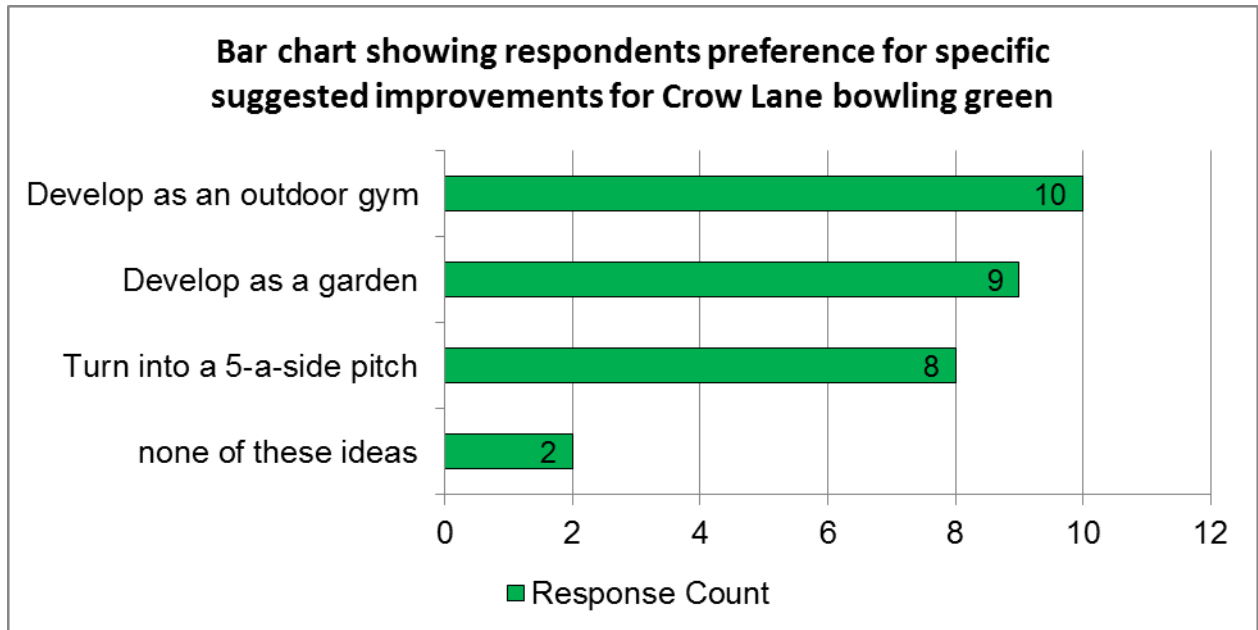


d. The preferred developments for each of these sites were:

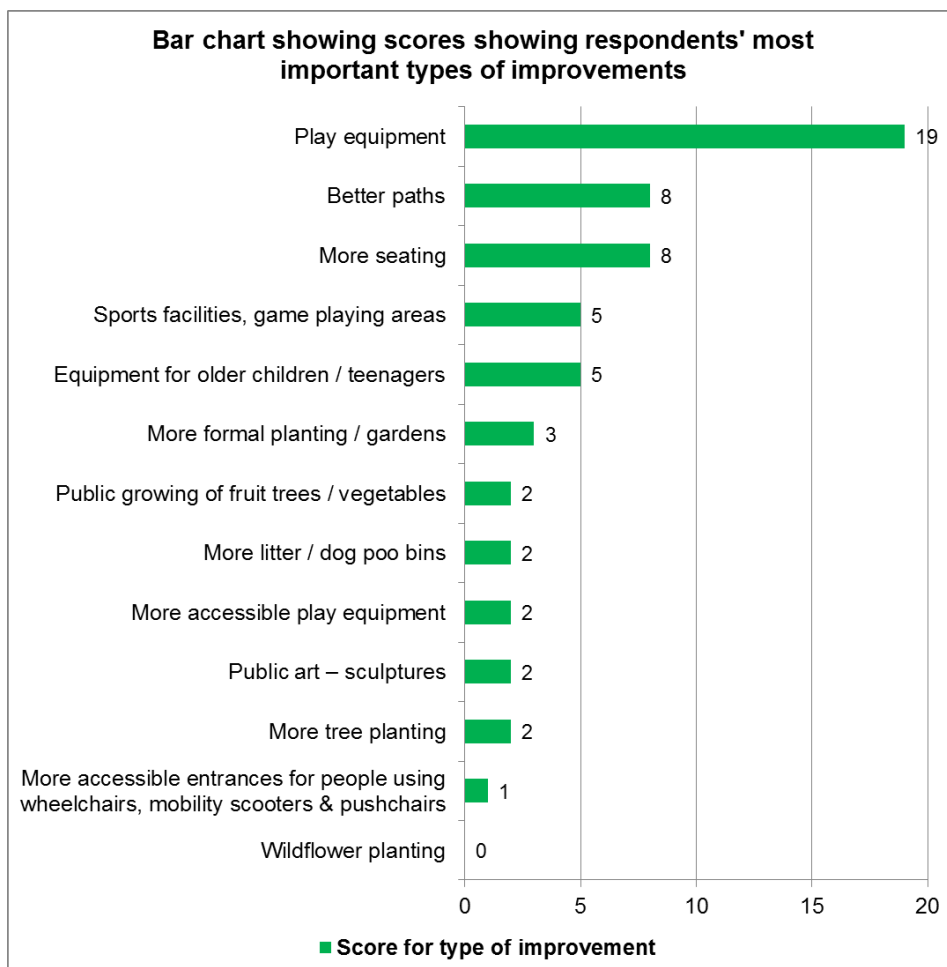
### Crow Lane open space



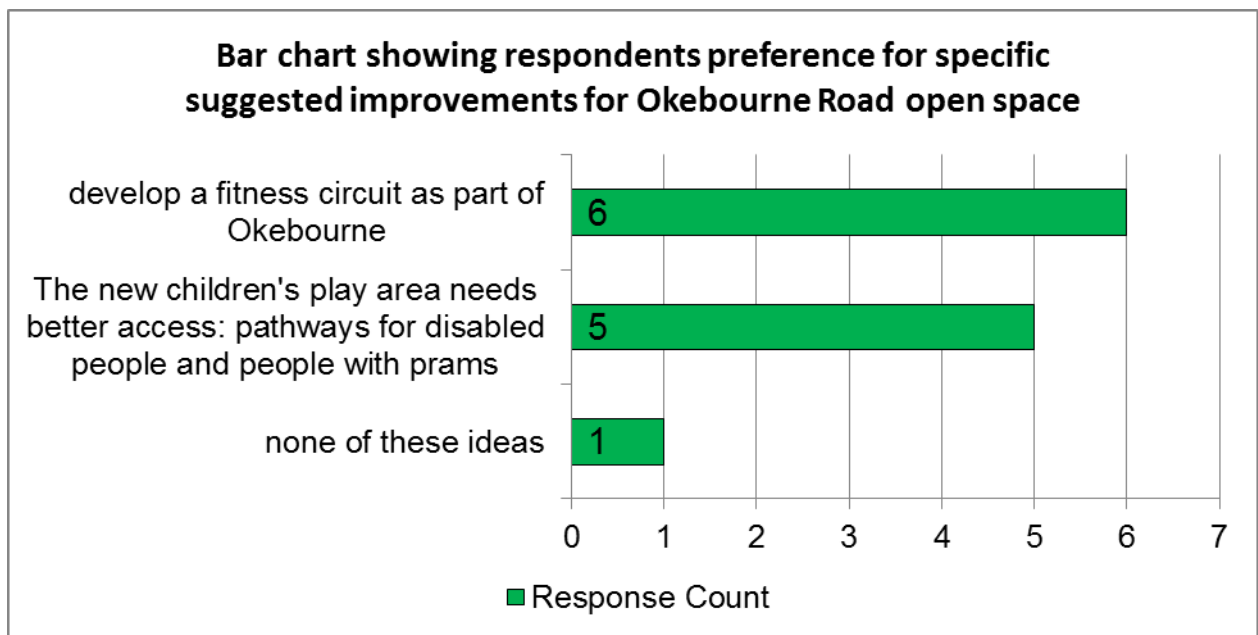
## Specific proposals for the Bowling Green:



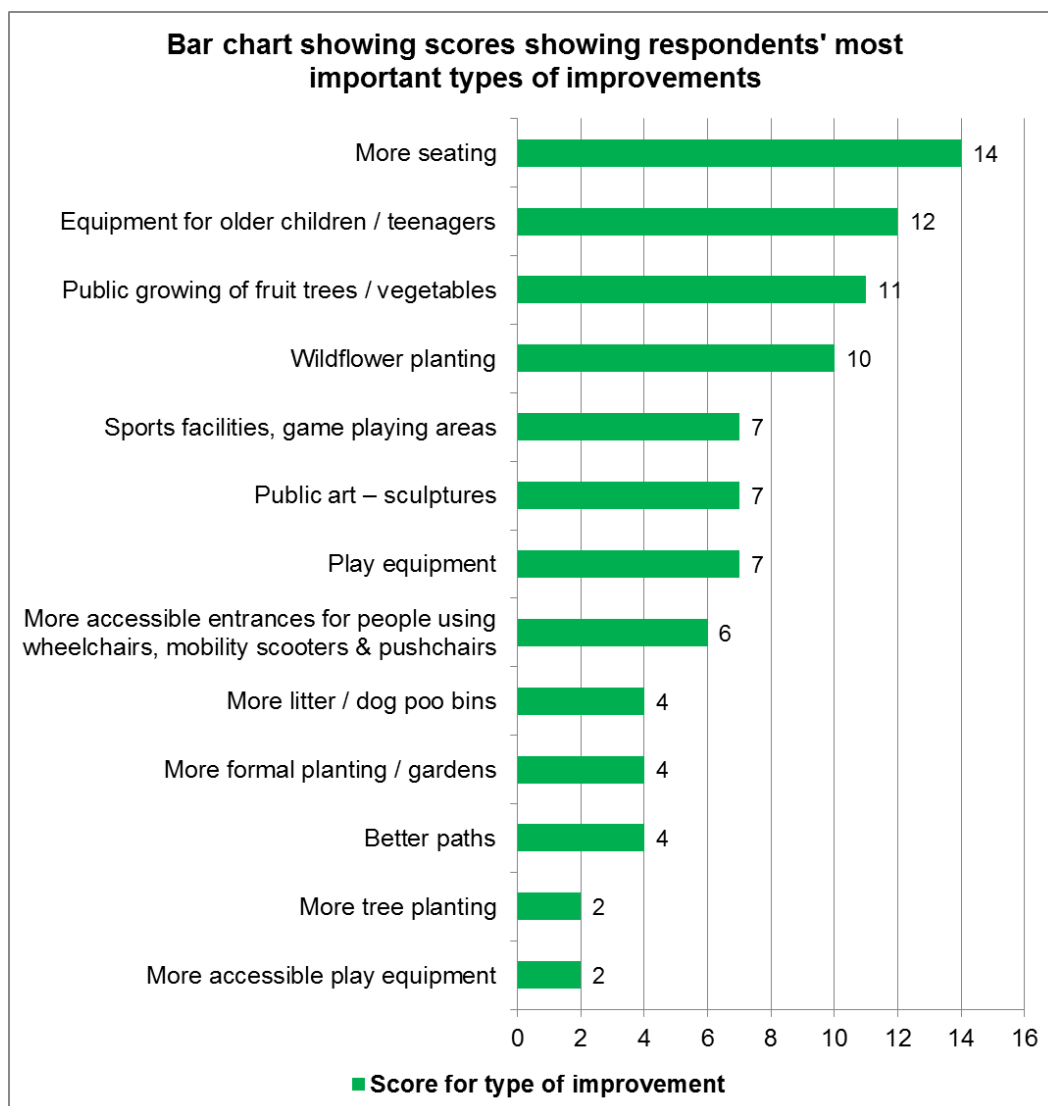
## Okebourne Open Space



## Specific existing proposals for Okebourne



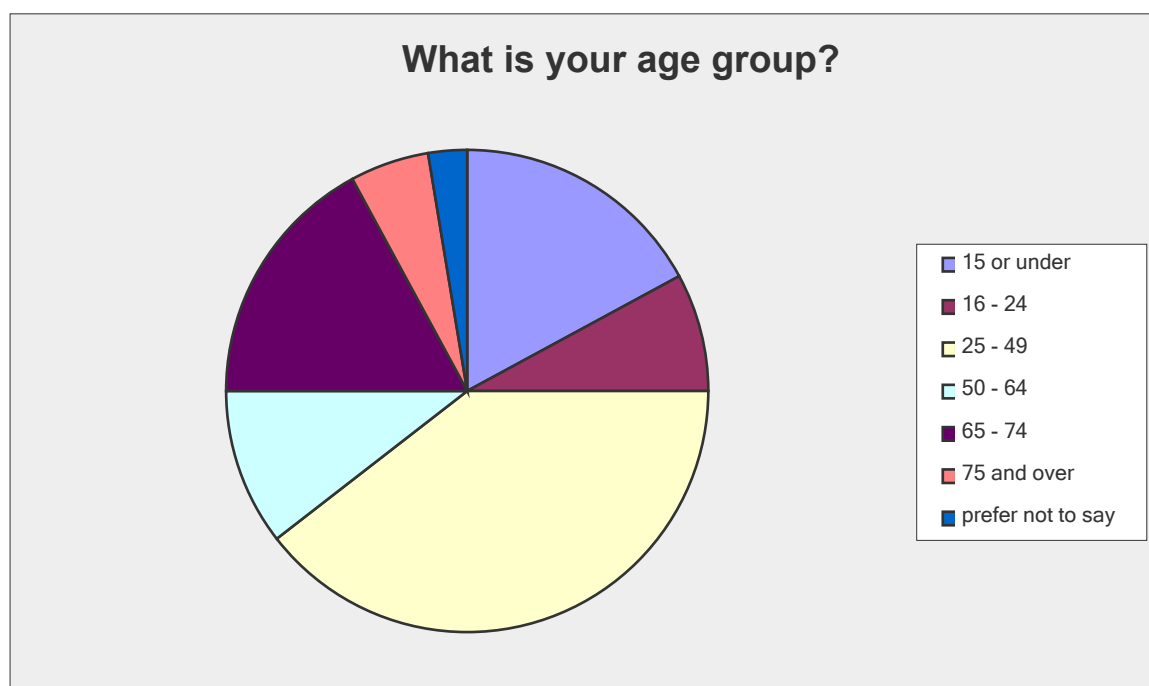
## Barnards Park



## Equalities and diversity information

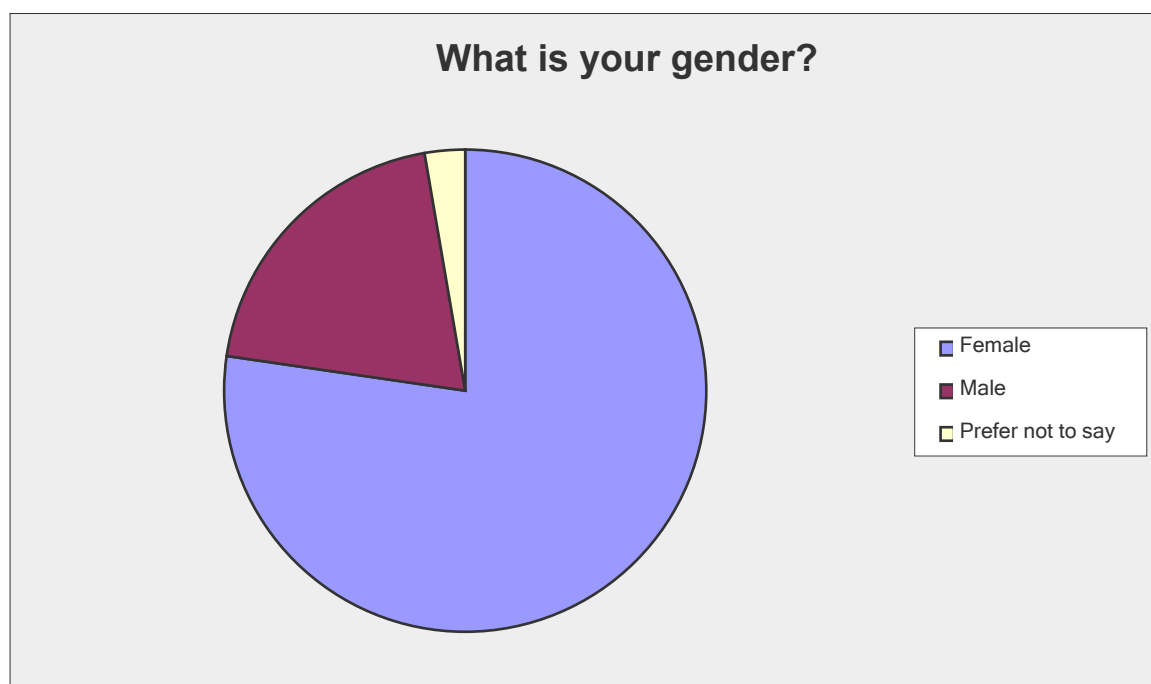
### 1.1. Age

What is your age group?			
Answer Options	Response Percent	Response Count	Henbury Brentry census
15 or under	17.1%	13	19.9%
16 - 24	7.9%	6	10.2%
25 - 49	39.5%	30	41.3%
50 - 64	10.5%	8	10.8%
65 - 74	17.1%	13	17.8%
75 and over	5.3%	4	
prefer not to say	2.6%	2	
<b>answered question</b>		<b>76</b>	
<b>skipped question</b>		<b>54</b>	



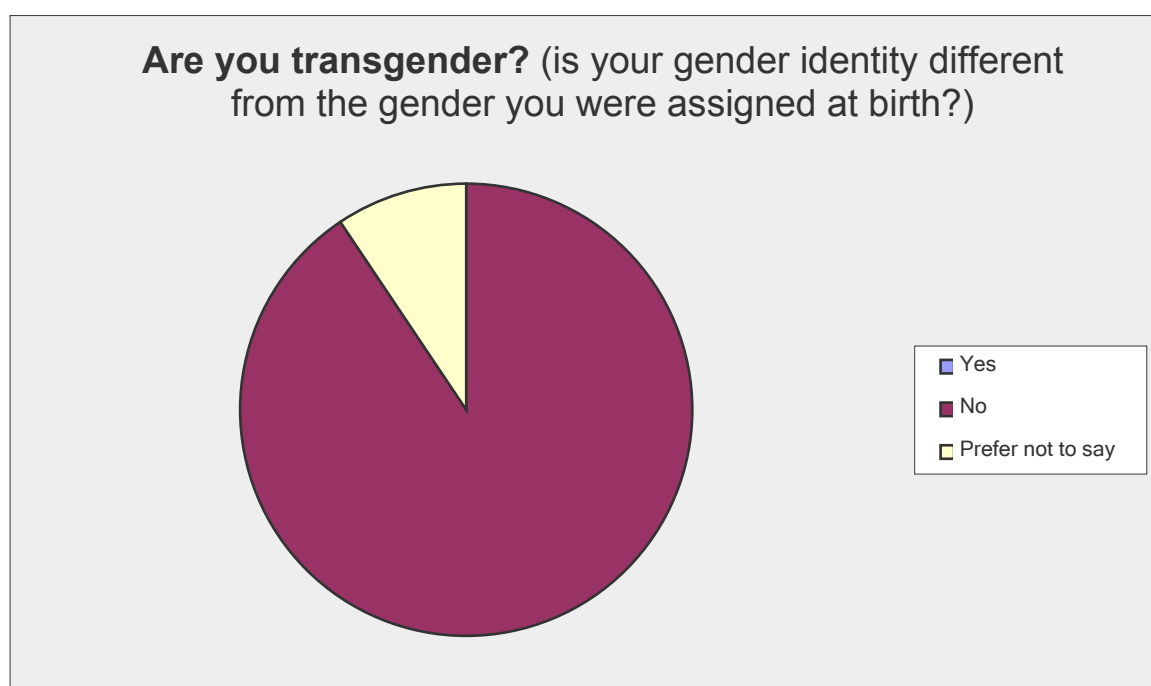
## 1.2. Gender

What is your gender?			
Answer Options	Response Percent	Response Count	Henbury Brentry census
Female	77.3%	58	52.9%
Male	20.0%	15	47.1%
Prefer not to say	2.7%	2	
<b>answered question</b>		<b>75</b>	
<b>skipped question</b>		<b>55</b>	



### 1.3. Transgender

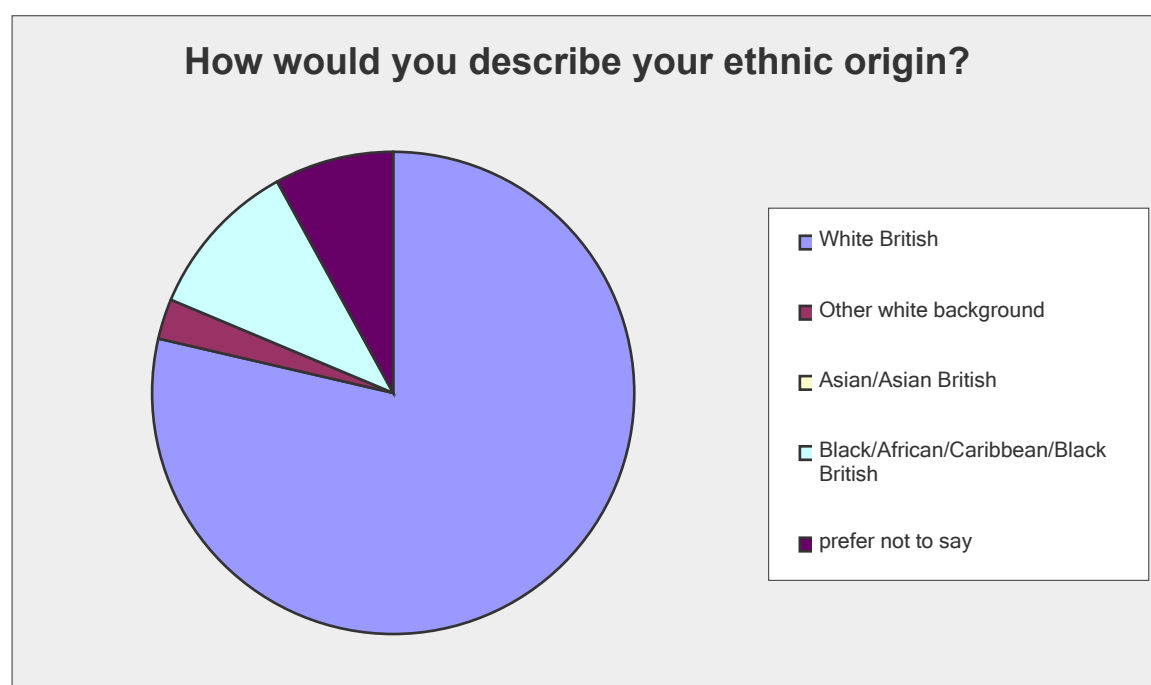
Are you transgender? (is your gender identity different from the gender you were assigned at birth?)			
Answer Options	Response Percent	Response Count	Henbury Brentry census
Yes	0.0%	0	No data
No	90.6%	58	
Prefer not to say	9.4%	6	
<b>answered question</b>			<b>64</b>
<b>skipped question</b>			<b>66</b>





## 1.4. Ethnic origin

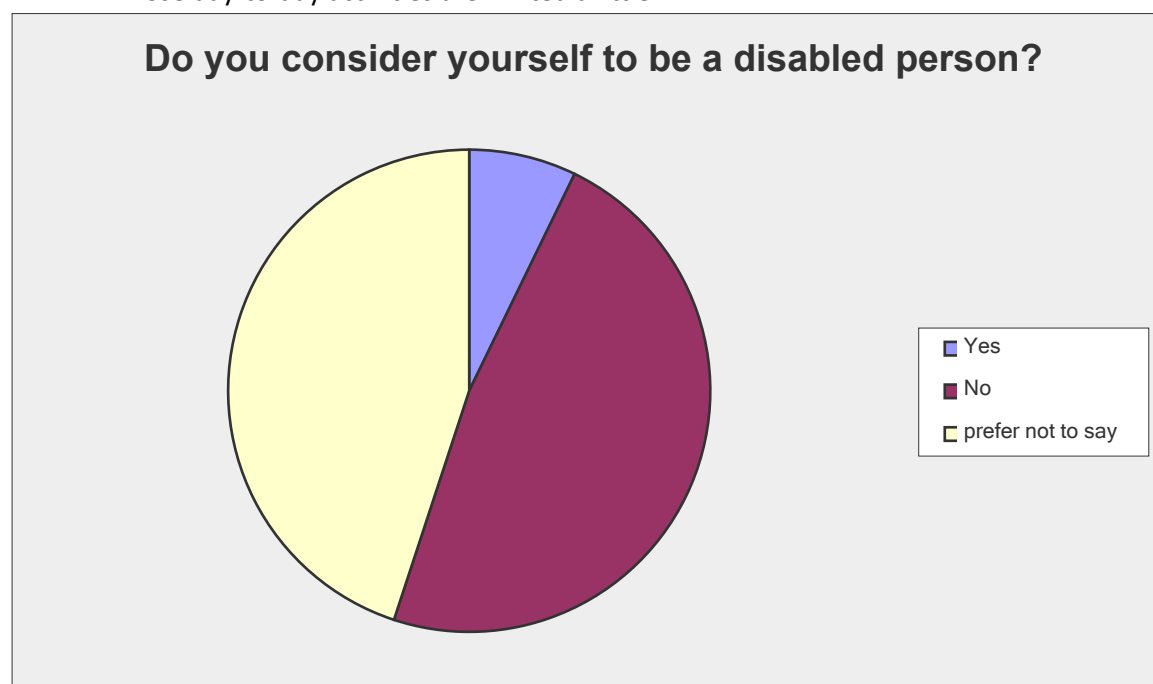
How would you describe your ethnic origin? (Please tick)			
Answer Options	Response Percent	Response Count	Henbury Bentry census
White British	78.7%	59	83%
Other white background	2.7%	2	4.9%
Asian/Asian British	0.0%	0	
Black/African/Caribbean/Black British	10.7%	8	11.4%
prefer not to say	8.0%	6	
Other ethnic group (please use the space below if you want to give us more )		0	
<b>answered question</b>		<b>75</b>	
<b>skipped question</b>		<b>55</b>	



## 1.5. Disability

Do you consider yourself to be a disabled person?			
Answer Options	Response Percent	Response Count	Henbury Brentry census
Yes	7.2%	5	21.2%*
No	47.8%	33	
prefer not to say	44.9%	31	
		<b>answered question</b>	<b>69</b>
		<b>skipped question</b>	<b>61</b>

- 2011 Census proxy data = 'People whose day-to-day activities are limited a lot' & 'People whose day-to-day activities are limited a little'

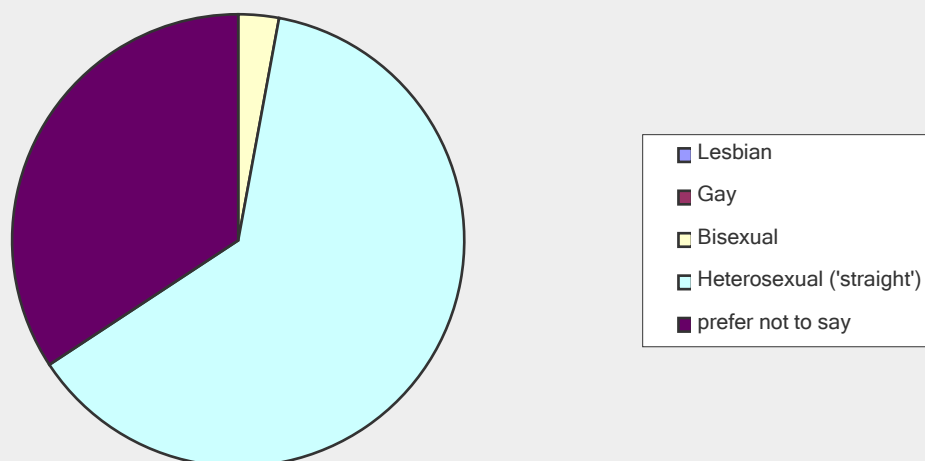


## 1.6. Sexual orientation

Please say how you would you usually describe your sexual orientation?

Answer Options	Response Percent	Response Count	Henbury Brentry census
Lesbian	0.0%	0	No data
Gay	0.0%	0	
Bisexual	2.9%	2	
Heterosexual ('straight')	62.9%	44	
prefer not to say	34.3%	24	
<b>answered question</b>		<b>70</b>	
<b>skipped question</b>		<b>60</b>	

Please say how you would you usually describe your sexual orientation?



## 1.7. Religion or belief

Do you have a religion or belief?			
Answer Options	Response Percent	Response Count	Henbury Brentry census
Yes	25.0%	18	58%
No	27.8%	20	34.4%
prefer not to say	47.2%	34	8.1%
<b>answered question</b>		<b>72</b>	
<b>skipped question</b>		<b>58</b>	

